



PETER PAN CHILD CARE CENTRE AND OUT OF SCHOOL CARE TOWER 1

December 1st, 2016

Dear Parents and Guardians,

HOLIDAY FESTIVAL

We are proud to announce our annual Winter Festival. We will have activities planned for December 23rd. The children will be showcasing their dancing skills and singing skills. We want to be inclusive of all ethnicities, religious beliefs and values. We encourage parents to bring music or books for their child to share with their friends. We would also like if you could bring food to share with the other children. We want the children to experience all cultures that are present in our Centre. We feel this is the best way to expose them these cultures. Please let the staff know, what items you will be bringing. Parents are asked to come around 5:00 pm, light refreshments will be included.

POLICIES

Any Parents or Guardians would like a copy of our policies, please see Sam in the office and he can provide you a copy.

PARENT/GUARDIAN INVOLVMENT

It's that time of year again where we need volunteers. We are looking for parents/ guardians to read a book(s), share a story or take part in our physical education program. We understand your time is important, but it really means a lot to the children. Please let Sam know if you are interested.

PROGRAM PLANNING

Our programming plans are in all of rooms. We go by week to week gathering information about the children like, their interests and general observations. This type of program planning is called, Child Centered Program Planning. This helps us choose activities that the children will be engaged in and at the same time, they are learning. The key areas we focus on is Social Development, Physical Development, Literacy Development, Creative and Emotional Development. We are always open to ideas and suggestions and your input is greatly appreciated. If you would like a copy, please ask Sam.

SUBSIDY

Any Parents and/or Guardians on subsidy, if your child is in the Castle or Kinder Room, please make sure your child/ren are here for a minimum of 100 hours and if your child is in the Tiger or VIP Rooms, please make sure they are here for a minimum of 50 hours per month. Anything less than these hours could result in your child/ren not being qualified for subsidy. It would be then your responsibility to pay the remaining amount.

It is also your responsibility that you re-apply for subsidy before it expires. You may receive a friendly reminder to re-apply, please do so as soon as you can.

If you have any questions about your subsidy, please call 780-644-9992 opt 2 or speak with Sam.

REMINDER:

Please have your child/ren dressed in appropriate clothing. This also includes an extra set of clothes and socks; in case they were to get wet. The Daycare Centre **is not** responsible if these items were to get lost or stolen.

DATES TO REMEMBER

December 23rd- Winter Festival. Starts at 5:00 pm in our gymnasium.

December 26th- January 2nd- Centre is CLOSED. Winter Break.
We will re-open January 3rd regular business hours.

DAYCARE HOURS

7:00 AM to 5:45 PM – Monday thru Friday

Late fees will be charged. We also ask that you arrive at a reasonable time so that your child can enjoy morning activities.

ILLNESS

If your child is ill or has an appointment, please contact our Centre at 780-463-2004. This helps us to schedule our staff. Please note **sick children must be kept at home**, if they come to the center with a fever or diarrhea, you will be called to pick up your child. The reason for this, is because we do not want to spread the illness to the children and to the staff. We appreciate your co-operation.

MEDICATION

Please note that all medication must be labelled and in its original pharmacy container.

EMAILS

Parents wishing to communicate with via email are more than welcome to do so. My e-mail address is peterpanosctower1@gmail.com Alternatively, you can leave me with your e-mail address.

Sam